ASSP Hudson River Valley Chapter Meeting Minutes

December 12, 2019 – Board Meeting

201 Saw Mill River Road, Yonkers, NY – 2nd Floor

This meeting is a continuation of the Board Meeting of November 21, 2019 held via Conference Call on the ZOOM Conference Call Platform to begin discussion of the October 2019/2020 PDC.

Present in the conference room at ECCO III were: Josephine McCaffery, PDC Chair/Chapter Delegate; Charles Von Dietsch, Chapter Secretary;

On the Phone were: Tammy Rossomando, Member-At-Large; Matthew McDonald, Chapter President;

Away for business meetings were: Curt Jones, President Elect; James Bohren, PDC Committee:

The meeting was called to order when the conference call reservation stared at 5:00 P.M.

The one-day 2020 HRV PDC will be held at the Rockland County Fire Training Center, on 10/23/20. The agreements and reservations are already made. Discussions were held to plan and make the PDC less confusing to the attendees based on observations made from the 2019 PDC. Those recommendations are as follows:

Agreeing on a format, design, and template for badges with potential color codes to identify and flag attendees such as Vendors, Speakers, Sponsors, Attendee, Chapter Board Members.

Josephine requested help with the following PDC sub committees

Education Program –; This includes scheduling classes and room assignments via either printed materials distributed at the sign-in station, or if available on the A/V equipment on display.

Food Committee: This will include Breakfast, Lunch, water and snacks for the attendees.

Registration Committee- Includes invites, updates, email blasts, vendor solicitations.

Badges and Registration Desk – Josephine McCaffery; Includes badges, registration list, CEU’s sign in, Vendor sign in, swag distribution and raffle handouts. Programs which include acknowledgement of the sponsors

Swag and Thank You for speakers and Any recognition awards (years of service etc)- includes swag selection and orders provided on day of PDC in cartons ready for distribution. Thank you gift and awards ready for presentation on date of PDC

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A volunteer, Mr. David Raines, has stepped forward to help with setting up the coming PDC with the help of another guy that works for him.

For Planning purposes, the rooms with the seating capacity of each at the Rockland County Fire Training center we have available to us follows;

UPSTAIRS:

Auditorium for Keynote, Vendors, and Lunch.

Classroom 1 holds 40; Classroom 2 holds 40; Classroom 3 holds 20;

Conference Room “A” holds 20;

DOWNSTAIRS:

Classroom 4 holds 20; Classroom 5 holds 30; Conference Room “B” holds 10

This HRV Chapter Board Meeting was adjourned at 5:30 P.M. on December 12, 2019.

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Networking with meal and beverages began at 5:30 P.M., and ended at 6:00 P.M.

Introductions of meeting attendees with our Guest of Honor as well as the guest speaker began the meeting at 6:00 P.M.

Our Guest of Honor, Mr. Ed Musal, was presented with an award by Chapter President Matthew McDonald for his 40 years of active membership and service to the ASSE now known as ASSP. Ed, we the members of the Executive Board of the ASSP Hudson River Valley Chapter wish you the very best in everything you do, as well as continued good health. We look forward to having you in our chapter for as long as you want to be. Congratulations Ed!

Chapter President Matthew McDonald went over some chapter business before the presentation began. These points of business were:

1 - The February Meeting will be held up in the northern section of our chapter region, the exact location is yet to be determined.

2 – A request for assistance with the 2020 PDC in October, and not to wait too long before getting started on the logistics and aligning vendors. The location and date are already locked down. The location is going to be the Rockland County Fire Training Center, on October 23, 2020. It will be one day in duration PDC.

3 – We are trying to enlist some environmental students/cadets from West Point Military Academy to join or work with the chapter and attend some of our meetings.

The guest speaker, Mr. James Foley began his presentation to the chapter members. The name of his presentation was “"Electrical Safety-Shock and Arch Flash". The presentation included descriptive stories based on training and actual field work for various utilities and as a consultant, as well as a very good video giving the basic understanding of the hazards involved in an arch flash incident, and or a shocking incident in the work place. This presentation ended at 7:25 P.M.

After the presentation, Mr. James (Jim) Foley was asked if he would be available to speak at our PDC on October 23, 2020 at the Rockland County Fire Training Center by the PDC Committee Chairperson Josephine McCaffery. Jim responded that he is available and would be glad to do so.

The Chapter Technical Meeting was adjourned at 7:35 P.M.